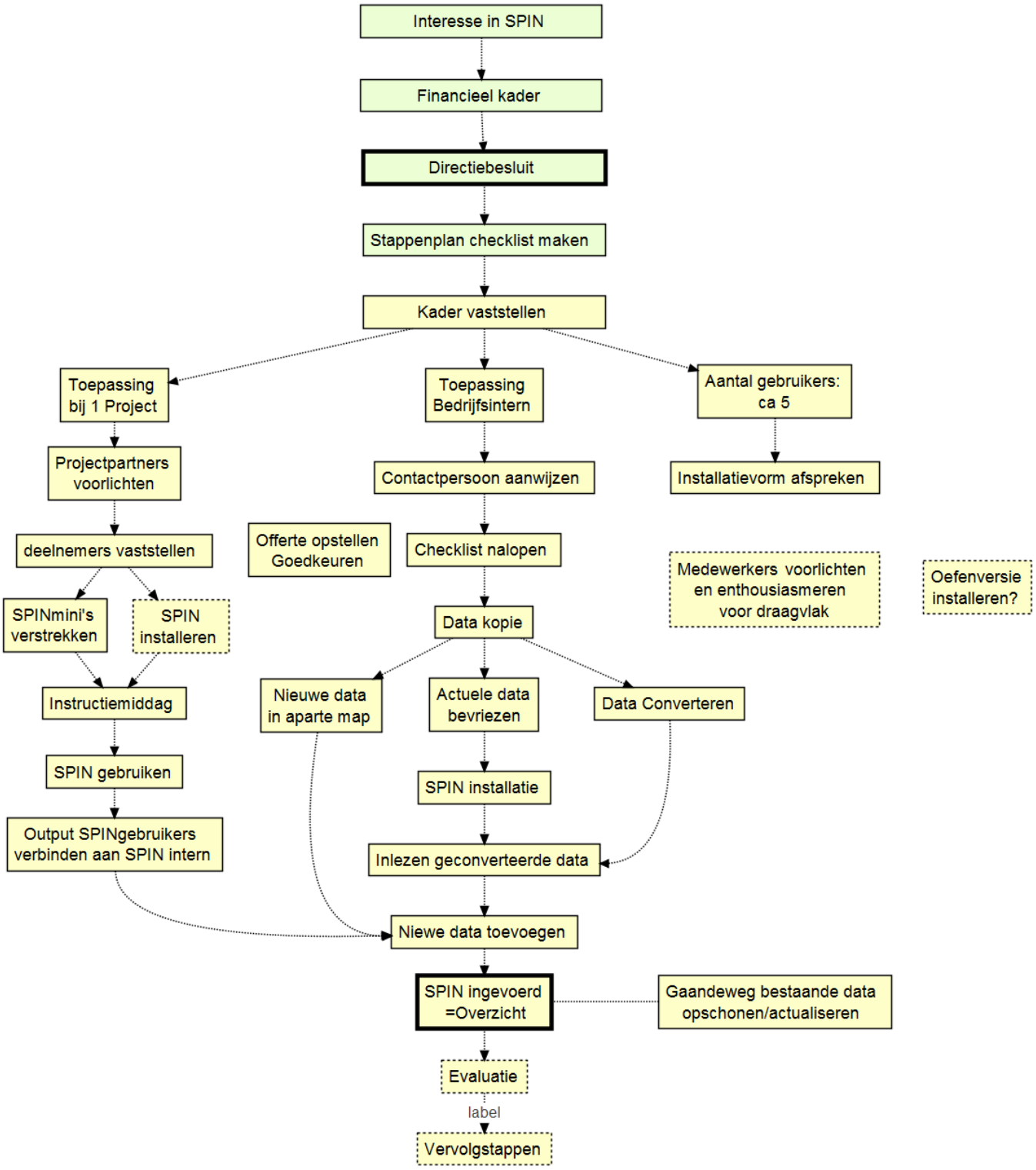PROCESSCHEMA SPIN INVOEREN (CONCEPT)